

SNO-KING WATER DISTRICT COALITION

Regular Meeting – Monday, March 14, 2016

10:00AM

Cross Valley Water District

8802 180th St SE

Snohomish, WA 98296

1. Call Meeting to Order – The meeting was called to order by Sno-King President Tom Rainville

In attendance were:

Steve Lindstrom	SnoKing Lobbyist
Curt Brees	Cross Valley Water District
Skip Schott	Cross Valley Water District
Lora Petso	Olympic View Water and Sewer District
Jeff Clarke	Alderwood Water and Wastewater District
Ken Howe	Woodinville Water District
Tom Harman	Sammamish Plateau Water District
Jim Voetberg	Mukilteo Water and Wastewater District
Tom Rainville	Mukilteo Water and Wastewater District

2. Introductions:

The attendees introduced themselves and who they represent.

3. Additions or Deletions to the Agenda:

The following change was made to the Agenda, Tom Rainville requested to discuss membership criteria for new members to SnoKing under Other Business

Agenda was approved with the addition.

4. Review and Approve Minutes:

Minutes from the February 8, 2016 meeting were approved.

5. Financial Report – Curt Brees presented the current financial report

6. Sno-King Conducting Meetings and Business as a “Public Agency”:

There was discussion regarding the types and quantity of records that are created by SnoKing, including an index which was created since the last meeting of the files maintained by Cross Valley Water District. There was a discussion as to how the Coalition might maintain email records where a mailbox of one of

the member agencies would be set up in the name of SnoKing, all SnoKing related emails would carbon copy this mailbox regardless of sender or recipient to create a primary record set of SnoKing email. Finally a proposal by Code Publishing was reviewed. Per the proposal Code Publishing would create and host a home page, post the ILA, bylaws, meeting schedule, Meeting minutes and other miscellaneous documents for an initial cost of \$750 with annual online hosting cost of \$350.

A motion approving the proposal by code publishing was approved

A motion approving the development of a policy and practice for SnoKing email records was approved

7. Legislative Report

Steve Lindstrom gave a report on current activity of the Legislature and Governor's office. Including the failure of the Legislature to adopt a budget and the Governor's veto of many bills in response. The group discussed possible outcomes of the special session related to the budget, bills of interest and vetoed bills.

8. SnoKing Membership Criteria

Discussed membership criteria for SnoKing including number of members and criteria as how to evaluate new potential members. At the end of the discussion Jeff Clarke agreed to draft criteria for review at the next meeting that would recommend a total number of members, criteria that members must be a Water or Water/Sewer District organized under title 57, a geographic location consideration, a minimum initial membership term and criteria for general alignment on areas of interest with other members.

9. Next Meeting

- Date: April 11, 2016
- Time: 10:00 AM
- Location: Woodinville Water District

Adjourned at approximately 11:45 AM