

SNO-KING WATER DISTRICT COALITION

Regular Meeting

Monday, January 8, 2018

10:00 a.m.

Meeting Location:

Olympic View Water & Sewer District

8128 228th St SW

Edmonds, WA 98026-8449

(425) 774-7769

Agenda

1. Call to Order – the meeting was called to order at 10:10 by Tom Rainville.

2. Introductions –Introductions of those present were made, in attendance were:

- | | |
|--|-----------------|
| 1. Alderwood Water and Wastewater District - | Jeff Clarke |
| 2. Cross Valley Water District - | Mike Johnson |
| | Skip Schott |
| 3. Coal Creek Utility District | |
| 4. Mukilteo Water and Wastewater District | Jim Voetberg |
| | Tom Rainville |
| 5. Olympic View Water and Sewer District | Lynne Danielson |
| 6. Sammamish Plateau Water | Tom Harman |
| 7. Woodinville Water District | Dale Knapsinski |
| 8. Lobbyist | Steve Lindstrom |

3. Additions or Deletions to the Agenda – There were three additions to the agenda:

Item 8 – Other Business

- Secretary Duties
- Pubic Records Request Forms and Policy
- Agenda posting to Website

4. Election of Officers – Tom Rainville notified the group that he would not be able to continue to serve as the President for 2018.

Motion to elected Mike Johnson as President for 2018.

Moved: Skip Schott

Second: Jeff Clarke

Discussion: There were no other nominations.

Passed: 6-0 in favor of the motion, motion passed.

Motion to elect Tom Rainville as Vice President for 2018

Moved: Skip Schott

Second: Jeff Clarke

Passed: 6-0 in favor of the motion, motion passed.

5. Review & Approve Minutes - Regular Meeting of December 11, 2017 – The minutes were reviewed.

Motion: Approve the minutes of the Regular Meeting of December 11, 2017 as presented.

Moved: Lynne Danielson

Second: Jeff Clarke

Passed: 6-0 in favor of motion. Motion Passed

6. Financial Report -4th Quarter Financials – Jim Voetberg presented the 2017 year end financial report as required. There were no questions.

Motion: Approve the 2017 Final Year End Budget Report (Attachment 1)

Moved: Skip Schott

Second: Jeff Clarke

Passed: 6-0 in favor. Motion passed

7. Legislative Activity Report - Steve Lindstrom – Mr. Lindstrom gave a report on the current legislative activity. Attached is the report forwarded to Mr. Voetberg prior to the meeting. Attachment 2

There were several updates to the report:

Item 3 – 811 Dig Law – Work continues to progress on the proposed changes to the 811 dig law. There are currently two members of the group that are going through the final proposal prior to submission to the group.

Item 4 – GMA changes – Mr. Lindstrom noted that there was prior legislation that required Cities and Counties to notify Class A Water Systems prior to changes in the Urban Growth Area (UGA). He is going to continue searching to determine the exact legislation and the compliance requirements. He will report his findings back to the group in February.

Item 5 – Public Works Assistance Account (PWAA) – As the new legislative session starts, one of the areas of concern is passing the Capital Budget. Included in the Capital Budget are projects associated with Public Works Assistance Account and State Drinking Water Revolving Fund. Until the budget is passed, there will be no funds disbursed by either of these programs. There are a number of “stale” items included in the 2017 Capital Budget that was not passed and these will have to be addressed before a new Capital Budget can be submitted. The issue with the Hirst decision continues to present a challenge.

Washington Association of Sewer and Water Districts has proposed legislation regarding commissioners’ health care coverage. The change proposed removes the “5000 customers” criteria. Dale Knapsinski stated that Woodinville has hired John Milne to evaluate this law to determine if Commissioners can be excluded from coverage or limited in coverage. Steve will watch this bill to make sure there are no changes to the proposed language as it progresses during the session.

8. Other Business –

- Transfer of Administrative Duties Update – Mr. Voetberg presented an update on the transfer of Treasurer and Administrative Duties from Cross Valley Water District to Mukilteo Water and Wastewater District. The decision was made to keep funds at Opus Bank with a change in custodian.

Mr. Voetberg also stated that he would be putting together all agendas prior to the meetings and sending out meeting packet to members the Friday before each meeting.

He also reported on the transition of the email and website authority which has not yet been completed.

- Secretary of Coalition duties - Lynne Danielson requested clarification on the combination of Secretary and Administrator and Treasurer duties outside of the current bylaws.

Motion: Motion to elect Mukilteo Water and Wastewater as Secretary, Administrator and Treasurer of the Coalition.

Moved: Skip Schott

Second: Dale Knapsinski

Passed: 6-0 voted in favor of motion. Motion passed.

- Public Records Request – As a public agency, the coalition needs to have a public records request policy/procedure. It was suggested that a form be added to the website that addresses the request of Public Records and designates the responsible party. This will allow anyone who may have a public records request access to the form and a clear process for the request. It was agreed that the form will be added.
- Posting Agenda and Minutes to Website - Lynne Danielson reminded members that based on last year's determination that SnoKing Water Coalition is a public entity it is subject to all requirements of public entities. This includes 24 hour advance posting of agendas and two week, after approval posting of minutes.
- WASWD Stormwater Injection Working Group -- Mr. Lindstrom, Ms. Danielson, Mr. Harman and Mike Johnson gave a report on a work group that was assembled by WASWD to address injection wells as an acceptable means of addressing stormwater abatement. This has been an ongoing issue, especially for Sammamish Plateau, but is becoming more widespread as the economics of drilling wells as opposed to onsite storage becomes a greater issue. The Workgroup came up with six priorities, Attachment 3, that they will be working on.

Jeff Clarke clarified that the group was dealing with Stormwater and not a combination of Stormwater and Reclaimed water. The group is concentrating on just stormwater as the issue of reclaimed water is totally separate and is being dealt with in a different arena.

- Tom Harman requested that the meeting be moved from a start time of 10:00 am to 10:30 am due to traffic issues encountered when traveling to the meetings. It was determined that this could be put in place in February and March with an evaluation after to determine if it can be a permanent change, based on the time required for a meeting.

9. Attachments

- Sno-King 2018 Legislative Agenda – Mr. Lindstrom presented the final 2018 Legislative Agenda (Attachment 4) for approval and posting on the website
Motion: Motion to adopt the 2018 Legislative Agenda
Moved: Jeff Clarke
Second: Skip Schott
Passed: 6-0 voted in favor of the motion. Motion passed.
- 2018 Meeting Schedule – The 2018 meeting schedule, Attachment 5, was distributed to the members. This will be posted to the website and Mukilteo Water and Wastewater must be notified of any changes.

10. Next Meeting Location & Date

- **February 12, 2018 – Mukilteo Water & Wastewater District**

11. Adjourn – The meeting was adjourned at 11:30 am